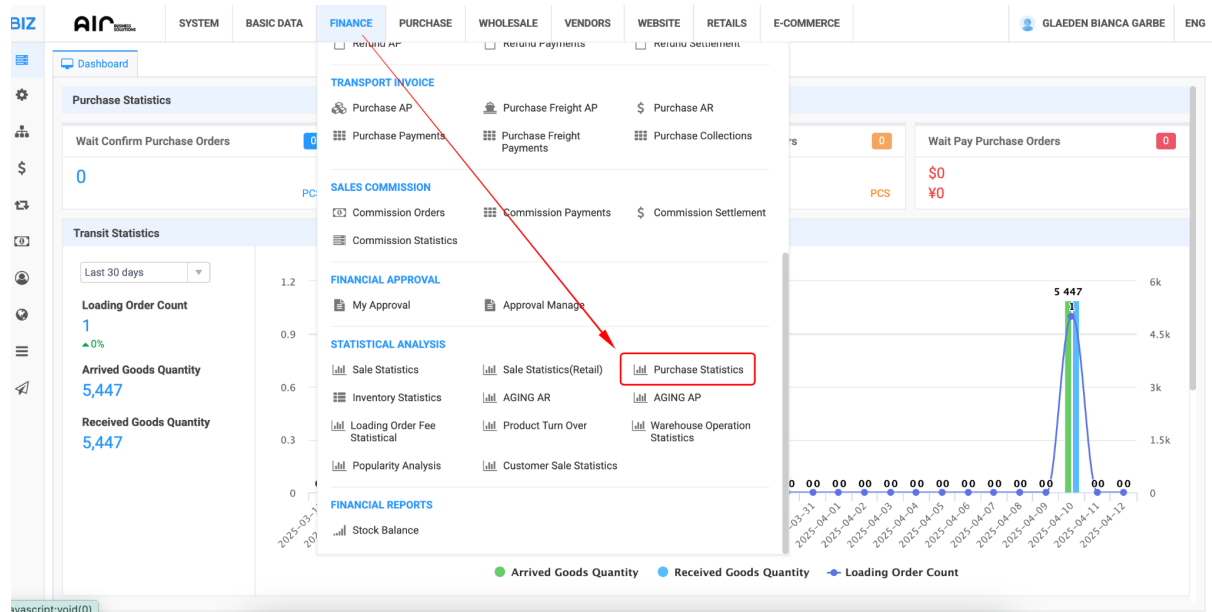


Finance - Purchase Statistics

The **Purchase Statistics** tab offers a comprehensive analysis of your organization's purchasing activities. It aggregates data from various purchase transactions, enabling users to evaluate vendor performance, monitor purchase trends, and identify areas for cost optimization.

Navigation



To access the **Purchase Statistics** tab, follow these steps:

1. Navigate to the **Finance** section of the ERP system.
2. Select the **Purchase Statistics** tab from the options available.

Key Fields and Data Overview

Vendor Code	Vendor Name	Amount	Paid Amount	Balance Due	Current	0-30	31-60
No records available.							
		\$0	\$0	\$0	\$0	\$0	\$0

Vendor Total(Domestic) | Vendor Total(Overseas) | Items(Wholesale) | Items(Retail) | Purchase Inbounds(Domestic) | Purchase Inbounds(Overseas)

The **Vendor Total Domestic** tab displays the following columns for each vendor:

- **Vendor Code:** Unique identifier assigned to the vendor.
- **Vendor Name:** Name of the vendor.
- **Amount:** Total purchase amount for the vendor.
- **Paid Amount:** Amount that has been paid to the vendor.
- **Balance Due:** Outstanding amount that still needs to be paid to the vendor.
- **Current:** Amount due within the current payment period.
- **0-30:** Amount due within the last 0-30 days.
- **31-60:** Amount due within the last 31-60 days.
- **61-90:** Amount due within the last 61-90 days.
- **91-120:** Amount due within the last 91-120 days.
- **121+:** Amount due for more than 121 days.

Search and Filtering Options

To customize your view and find specific data, you can use the following search and filter options:

- **Language:** Select between **English** and **Chinese**.
- **Date Type:** Choose from:
 - **Creation Date**
 - **Purchase Complete Date**
- **Date Range:** Set a **From** and **To** date range.
- **Vendor:** Filter by vendor using **From** and **To** values.
- **Export:** Export the displayed data as an **Excel file** for further analysis or reporting.

The **Vendor Total Overseas** tab presents the following columns for each vendor:

1. **Vendor Code:** A unique identifier assigned to each vendor.
2. **Vendor Name:** The official name of the vendor.
3. **Amount:** The total purchase amount associated with the vendor.
4. **Paid Amount:** The cumulative amount paid to the vendor.
5. **Balance Due:** The remaining amount that is yet to be paid.
6. **Current:** Amounts due within the current payment period.
7. **0-30:** Amounts due within the past 0-30 days.
8. **31-60:** Amounts due within the past 31-60 days.
9. **61-90:** Amounts due within the past 61-90 days.
10. **91-120:** Amounts due within the past 91-120 days.

11. **121+**: Amounts due for more than 121 days.

Searching and Filtering Options

To refine your data view and focus on specific information, utilize the following search and filter options:

- **Language**: Choose between **English** and **Chinese**.
- **Purchasing Currency**: Select the currency used for purchases, such as **Dollar** or **RMB**.
- **Date Type**: Decide whether to filter by **Creation Date** or **Purchase Completion Date**.
- **Date Range**: Define a date range by specifying **From** and **To** dates.
- **Vendor**: Filter data by specifying a range of vendors using **From** and **To** values.
- **Export**: Export the displayed data as an **Excel file** for further analysis or reporting.

The **Items (Wholesale)** tab presents represents a specific item and includes the following information:

- **Item No.** – Unique identifier for each item.
- **Description** – A brief description of the item.
- **CS Rate** – Case rate or cost per unit/case.
- **Purchase Qty** – Total quantity purchased.
- **Total Purchase Amount** – Monetary value of the total purchases made for the item.
- **Sold Units** – Number of units sold.
- **Available Stock** – Quantity currently in inventory.

- **Warehouse Frozen** – Quantity reserved or held in the warehouse (not available for sale).
- **Max Sales Cycle in Half a Year** – Peak sales cycle data from the past six months.
- **Latest Purchasing Data** – Most recent purchase activity for the item.
- **On The Way** – Quantity currently in transit.
- **Not Completed PO** – Quantity from purchase orders that haven't been fulfilled.
- **China Warehouse** – Stock available in the China-based warehouse.
- **Total Amount Transported** – Aggregate quantity moved from suppliers to warehouses.

Searching and Filtering Options

To enhance data usability, the system provides multiple filters and search tools:

- **Language**
 - Options: **English / Chinese**
- **Vendor**
 - Filter by supplier name or vendor ID.
- **Date Type**
 - **Creation Date** – Date when the purchase order was initiated.
 - **Purchase Completion Date** – Date when the purchase was finalized.
- **Purchase Currency**
 - Options: **Dollar / RMB**
- **Date Range (From/To)**

- Set custom time frames for targeted analysis.
- **Number Range (From/To)**
 - Filter based on numerical thresholds (e.g., units purchased or cost range).
- **Category**
 - Filter by item category (e.g., electronics, apparel, etc.).
- **Export Function**
 - Export the filtered data into an **Excel file** for offline analysis or reporting.

Tips for Efficient Use

- Apply **multiple filters** to refine data and avoid information overload.
- Regularly **export** data for backup and cross-departmental sharing.
- Use the **"Max Sales Cycle"** metric to anticipate peak purchasing periods.

The **Items (Retail)** tab provides a detailed summary of individual retail items, allowing users to track purchasing activity, stock levels, and sales trends. This module is essential for inventory and sales planning at the retail level.

Key Data Fields

Each retail item is presented with comprehensive data fields, including:

- **Item No.** – Unique product identifier.
- **Description** – Short product description.
- **CS Rate** – Case rate or cost per selling unit.
- **Purchase Qty** – Quantity of the item procured.
- **Sold Units** – Total units sold to date.
- **Available Stock** – Current stock ready for sale.

- **Warehouse Frozen** – Quantity reserved or unavailable due to operational holds.
- **Max Sales Cycle in Half a Year** – Highest sales volume in the past 6 months.
- **Latest Purchasing Data** – Most recent data related to procurement of this item.
- **On The Way** – Quantity of goods currently in transit.
- **Not Completed PO** – Pending quantities from incomplete purchase orders.
- **China Warehouse** – Quantity of stock held in China's warehouse.

Searching and Filtering Options

To streamline your item lookup and analysis, use the following filters:

- **Language**
 - Options: **English / Chinese**
- **Date Type**
 - **Creation Date** – The date the item record was created.
 - **Completion Date** – The date the purchase or sale process was completed.
- **Date Range (From/To)**
 - Define specific timeframes to view item activity.
- **Number Range (From/To)**
 - Set numeric limits for quantity or financial data.
- **Category**
 - Narrow results by item category or classification.
- **Export Function**

- Export filtered data to an **Excel file** for external use or reporting.

The **Purchase Inbounds (Domestic)** tab provides a complete view of inbound inventory tied to domestic purchase orders. It tracks goods received, invoicing, and associated costs. Ideal for accounting, logistics, and procurement teams.

Key Data Fields

This tab includes a comprehensive set of purchase and inbound-related fields:

- **Purchase No.** – Unique purchase order number.
- **Item No.** – Product/item identifier.
- **Transport Order No.** – Shipment or delivery order number.
- **Sale Price** – Expected sale price per unit.
- **Sale Min Price** – Minimum permissible sale price.
- **Vendor Code** – Supplier's unique code.
- **Vendor Name** – Name of the supplier.
- **Purchase Qty** – Quantity purchased.
- **Purchase Price** – Unit price of purchase.
- **Purchase Amount** – Total amount for the purchase.
- **Inbound No.** – Identifier for the inbound transaction.
- **Inbound Time** – Date and time of goods arrival.
- **Inbound Qty** – Quantity of goods received.
- **Inbound Cost Price** – Cost per unit upon inbound.
- **Inbound Amount** – Total cost amount of received goods.
- **Invoice No.** – Reference number for the supplier's invoice.

- **Invoice Time** – Time when the invoice was issued.
- **Invoice Qty** – Quantity recorded in the invoice.
- **Invoice Price** – Price per unit on the invoice.
- **Invoice Freight** – Freight cost listed on the invoice.
- **Invoice Amount** – Total amount billed.
- **Child Amount** – Sub-costs or related smaller amounts.
- **Additional Amount** – Any extra charges beyond invoice and purchase.
- **Tax** – Tax amount applied.
- **Tax Extend** – Extended tax details or adjustments.
- **Tax Refund** – Tax refund amount, if applicable.
- **Manage Fee** – Management or administrative charges.
- **Commission** – Commission costs.
- **Ship Freight** – Shipping freight costs.
- **Others Freight** – Miscellaneous freight or transport fees.

Searching and Filtering Options

Efficiently search and filter inbound records with:

- **Language**
 - Options: **English / Chinese**
- **Time Zone**
 - Adjust search results based on time zone selection for accuracy.
- **Purchase Order Number**

- Search by specific purchase order references.
- **Date Range (From/To)**
 - Filter inbound transactions by time frame.
- **Transport Order Number**
 - Narrow results to specific shipping records.
- **Inbound Number**
 - Search by inbound transaction identifiers.
- **Item Number**
 - Filter by product/item codes.
- **Export Function**
 - Export data to **Excel** for further review, sharing, or analysis.

The **Purchase Inbound (Domestic)** tab is designed to provide detailed visibility into goods received from domestic suppliers. It allows procurement, logistics, and finance teams to monitor inbound transactions, costs, taxes, and shipping data for each purchase.

This tab is essential for **inbound inventory tracking, cost management, and supplier reconciliation**.

Key Data Fields

Each record within this tab includes comprehensive financial and logistical data related to a domestic purchase inbound:

- **Purchase Order No.** – Unique number assigned to each purchase order.
- **Item No.** – Identifier of the item received.
- **Transport Order No.** – Code associated with the shipment or delivery order.
- **Sale Price** – The standard selling price for the item.

- **Sale Min Price** – Minimum allowed selling price.
- **Vendor Code** – Unique identifier for the vendor.
- **Vendor Name** – Full name of the vendor.

Transport Information

- **Transport Order Qty** – Quantity of items recorded in the transport order.
- **Transport Price** – Price per unit for transportation.
- **Transport Amount** – Total cost associated with transport ($\text{Qty} \times \text{Price}$).

Inbound Information

- **Inbound No.** – Unique identifier for the inbound transaction.
- **Inbound Time** – Date and time the goods were received.
- **Inbound Qty** – Number of items received in this batch.
- **Inbound** – Status or remarks related to the inbound.
- **Cost Price** – Unit cost of the item at the time of inbound.
- **Inbound Amount** – Total value of received items ($\text{Qty} \times \text{Cost Price}$).

Financial Details

- **Exchange Rate** – Exchange rate used if the transaction involves foreign currency.
- **Item Amount** – Calculated value of the items received.
- **Child Amount** – Any child (sub) costs linked to the item or shipment.
- **Additional Amount** – Extra charges or adjustments not covered in base amounts.
- **Tax** – Total tax applied on the inbound transaction.

- **Tax Extend** – Additional tax or tax-related extensions.
- **Tax Refund** – Refundable portion of the tax, if applicable.

Operational Costs

- **Manage Fee** – Administrative or management fees.
- **Commission** – Any commission cost related to the purchase or vendor.
- **Ship Freight** – Freight cost related to shipping.
- **Others Freight** – Miscellaneous freight charges not categorized elsewhere.

Searching and Filtering Options

The system includes robust filtering capabilities to help users locate specific records efficiently:

- **Language**
 - Options: **English / Chinese**
- **Timezone**
 - View data in a specific time zone for accuracy in operations and reporting.
- **Purchase Number**
 - Search using the unique purchase order number.
- **Date Range (From/To)**
 - Filter records within a specific time period.
- **Transport Order Number**
 - Search based on specific transport/shipment orders.
- **Inbound Number**

- Locate records using the inbound transaction ID.
- **Item Number**
 - Filter results by product or item code.
- **Export Function**
 - Export filtered or full data into an **Excel file** for analysis, reporting, or archival.

Use Cases

- **Inbound Auditing:** Reconcile actual inbound quantities and costs with purchase orders and transport details.
- **Cost Management:** Review detailed cost structures including taxes, freight, and commissions.
- **Vendor Evaluation:** Analyze timeliness and accuracy of deliveries through inbound time and quantity records.
- **Tax Compliance:** Track tax and refund data for financial accuracy and regulatory reporting.
- **Inventory Accuracy:** Match inbound data with inventory to ensure accurate stock records.

Tips for Effective Use

- Use **date range filters** when auditing monthly or quarterly inbound activities.
- Apply **transport and inbound number filters** to quickly locate logistics records.
- Regularly **export data** to Excel for offline analysis or backup.
- Check "**Tax Refund**" and "**Tax Extend**" for compliance and refund tracking.

