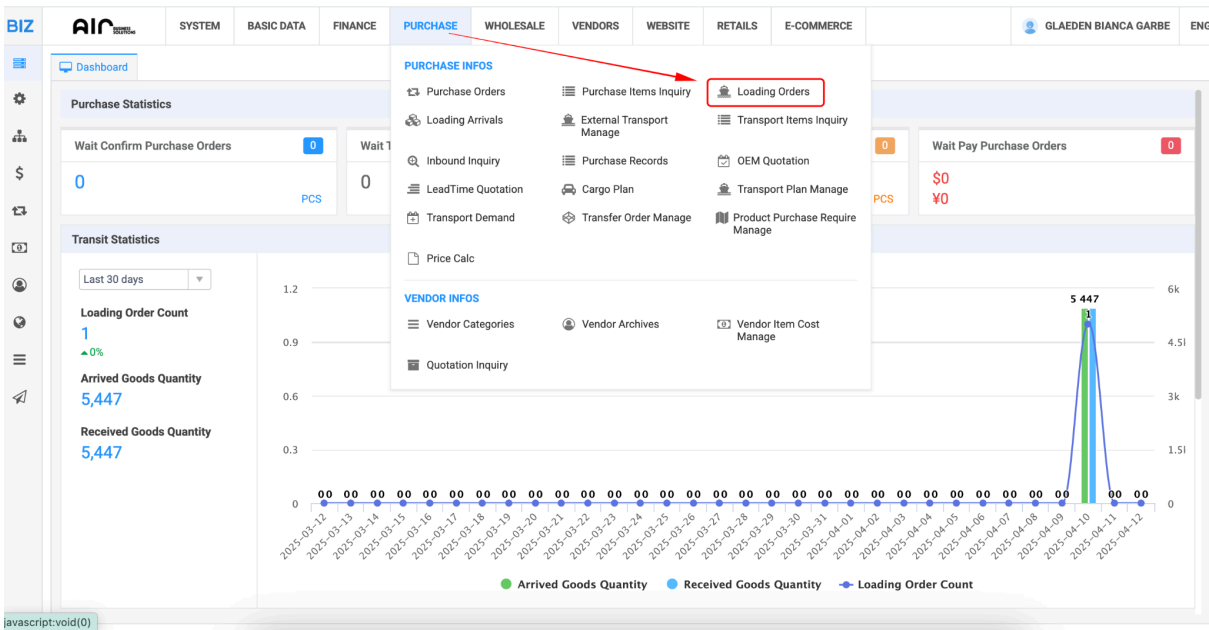


Purchase - Loading Orders

The **Loading Orders** tab is a key feature in the ERP system that allows logistics, supply chain, and procurement teams to monitor and manage international and domestic shipment details. From order tracing and container tracking to fee management and delivery status, this tab ensures end-to-end visibility over loading operations.

Navigation

To access the **Loading Orders** tab:



1. **Log in** to your **ERP System**.
2. Go to the **Logistics** or **Shipping** module.
3. Select **Loading Orders** from the tab list or sidebar navigation.

Core Fields and Their Functions

Each record in the **Loading Orders** tab provides detailed shipment-level information. Below is a breakdown of the key data fields:

BIZ

AIR

SYSTEM

BASIC DATA

FINANCE

PURCHASE

WHOLESALE

VENDORS

WEBSITE

RETAILS

E-COMMERCE

GLAEDEN BIANCA GARBE

ENG

Dashboard

Loading Orders

LC Updated

No./Loading No./Container No.

Search by Product No.

Precise

Search by PO

Search by Destination

Loading Order No.	Container No.	TT(Days)	Expected Loading Date	ETD	ETA	Arrived Date	Created by	Land Cost Update Time	Remarks
My Trading Panama-001	MRKU9311389	13	03/28/2025 00:00	02/18/2025 00:00	03/03/2025 00:00	03/29/2025	蒋杉琪		
		4	03/26/2025 00:00	03/26/2025 00:00	03/30/2025 00:00	04/10/2025	蒋焱超	04/10/2025 10:16	

1

20

1 - 2 of 2 items

General & Identification Info:

- **System No.** – Unique identifier for the loading order.
- **Trace** – Allows tracking of status updates and shipment progress.
- **Status** – Current loading order status (e.g., Pending, In Transit, Delivered).
- **Payment Status** – Indicates whether all shipment-related fees have been paid.
- **Fee Set Status** – Displays whether all fees (e.g., freight, storage) are fully set.
- **Receive Abnormal** – Highlights any abnormal issues during the receiving process.
- **Updated LC** – Reflects updates to Letter of Credit information.
- **Type** – Shipment type (e.g., Transfer, Booking, Return).
- **Origin Country** – The country where goods are being shipped from.
- **Destination** – The target destination for delivery.

Quantity & Shipping Metrics:

- **Qty Info** – Summary of product quantity included in the loading order.
- **Total Weight** – Combined shipment weight (in kilograms or pounds).
- **Total Volume** – Total volume occupied (in cubic meters).

Target Entity & Warehouse Info:

- **Target Corp** – The company entity receiving the goods.
- **Target WH** – Warehouse designated for delivery.

Shipping & Trade Details:

- **Trade Type** – Type of trade (e.g., E-Commerce, Normal, Exclusive).
- **Exclusive Order** – Special/internal order number for exclusive projects or contracts.
- **Transfer No.** – Related internal transfer document number.
- **Loading Order No.** – System-generated loading order ID.
- **Container No.** – Identifier for the shipping container assigned to the goods.
- **TT (Days)** – Transit time in days.

Logistics Timeline:

- **Expected Loading Date** – Estimated date the goods are scheduled to be loaded.
- **ETD (Estimated Time of Departure)** – Projected departure date from origin.
- **ETA (Estimated Time of Arrival)** – Expected date of arrival at the destination.
- **Arrived Date** – Actual date the shipment reached its destination.

Administrative Details:

- **Created by** – ERP user who created the loading order record.
- **Land Cost Update Time** – Timestamp of the last update to land costs.
- **Remarks** – Any additional notes or internal comments.

Available Actions in Loading Orders

Users can perform the following actions directly from the Loading Orders tab:

- Add Transport Order
 - Cross-border
 - Domestic Order
- Add Exclusive Order
- Change Contain Info
- Cancel Order
- Set Fees
- Price Manage
- View Fee
- Set Fee Status To
- Set Payment Status As
- Invoice Generate
- Print Loading Order (PDF)
- Export Loading Order (Excel)
- Export Checked Fees (Excel)
- Export Query Result Fees (Excel)

- Export Fee Details (Excel)
- Refresh

Searching and Filtering Options

Use the robust filter panel to locate specific loading orders based on a variety of criteria:

- **LC Updated** – Filter by records with updated Letter of Credit info.
- **Number / Loading Number / Container Number** – Search by any of these shipment identifiers.
- **Search by Product Number** – Filter by SKU or product code included in the shipment.
- **Precise** – Enable for exact matches in search results.
- **Search by PO** – Locate loading orders connected to specific purchase orders.
- **Search by Destination** – Focus results based on destination locations.

For a detailed walkthrough, please refer to the [video](#) guide:

The **Loading Orders** tab equips your team with the tools needed for full visibility over international and local shipments—from expected loading dates to transit tracking and container details. Use this tab to streamline coordination between purchasing, logistics, and warehouse teams while minimizing risk through timely updates and issue flagging.